

## Forton Parish Council

### Minutes of the Forton Parish Council Meeting held on Monday 2 March 2020 at 7.00pm in the Pavilion, School Lane

Present: Cllrs Huddart, Young, Stewart, Taylor, McLoughlin and Dodgson  
Cllr Salter L Hall - Clerk to the Parish Council 5 residents

#### **1169. APOLOGIES**

Apologies received from Cllr Leech.

#### **1170. NOTIFICATION OF INTERESTS**

Councillors were asked to disclose any pecuniary and non pecuniary interests on matters to be considered at this meeting. Cllr Dodgson is a member of the Rambler Association.

#### **1171. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the Parish Council (PC) meeting, held on 3 February 2020, were agreed and signed by the Chair.*

#### **1172. PUBLIC PARTICIPATION**

The meeting was adjourned.

Cllr Salter advised a Council Tax increase of 2%. The Council are currently, however, in a very stable position. More money is being allocated to Highways and the PROW payment is to increase from £250 to £500. Lots of flooding issues have been reported and Cllr Salter has followed these up. If a gulley is blocked residents should report it as priority is given only to gritted roads and gulleys which block regularly. There is a reluctance from Highways to consider quiet lanes.

Cllr Huddart had circulated an update via the Clerk from the Police.

Cllr Leech has been dealing with flooding issues also. Residents had expressed concern regarding the pavilion trees which have now been trimmed. There have been numerous concerns regarding the Hollins Lane development which Cllr Leech has pursued with Planning/Enforcement. The Masterplan is coming to a conclusion and Cllr Leech will be attending the Planning Policy Working Group in March.

The meeting was resumed.

#### **1173. MASTERPLAN**

Cllr Young gave a PC update regarding the Masterplan. He and Cllr Huddart had met with Planning, the analysis has been completed from the 68 responses received to the public consultation. Key issues raised; drainage infrastructure, environment including green infrastructure, highways and non-residential issues. The location of the new community hall will be on the Trust land. The draft masterplan has been sent to landowners, including the Trust, for their comments. The final version will be completed and published by 12 March and then sent to PPWG, which is a cross-party group of Wyre councillors. The final version will go to Wyre Cabinet for approval at their meeting on 22 April.

#### **1174. UPDATE FROM VILLAGE HALL TRUST**

Mr Adams gave an update on behalf of the Trust. They are working with DBA Architects and now have a working document which will be taken to Wyre. The 106 agreements need to be in place prior to planning applications. The Lancashire Environment Fund have agreed for the Trust to do the next stage of the process regarding the Play Area development.

**1175. PARISH REPORTS/ISSUES FROM COUNCILLORS**

To receive reports/issues from Councillors/Village Groups:-

Parish Maintenance – The noticeboard is being refurbished by the Handyman.

Hollins Lane – There are various issues regarding mud on roads, hedges and trees all of which have been escalated to Planning/Enforcement. Network Rail now turn off the lights which were being left on 24 hours a day. There was discussion regarding the site offices and footpath between the developments and Cllr McLoughlin agreed to follow this up.

LVRHA – Cllr Huddart is looking into the maintenance being carried out at Willow Close.

LALC – No report.

Website/GDPR – A request had been received from the Job Centre asking if we will put a link on our website, it was decided not to at this stage.

Village Hall/Recreation Ground – The painting has been completed, next priority is the floor. As advised previously the trees at the pavilion have now been made safe.

Cockerham Rd junction – a resident has requested double white lines either side of the junction.

The Clerk will send information to Cllr Salter for him to follow up.

“Leading to” signs at Troutbeck and Lunesdale were discussed – *Resolved The Clerk to contact Lancashire County Council.*

It was agreed to make a donation to the Ramblers Society of £100. *Resolved The Clerk to make a payment to the Ramblers Association.*

A green bin is required by the planting group, to be located at the pavilion. *Resolved The Clerk to enquire re a green bin and arrange payment.*

It was confirmed that the Parish Council fund the plants around the village.

Royal Air Force – the village have no plans to commemorate the anniversary.

**1176. PLANNING APPLICATIONS**

**Application Number:** 20/00130/FUL Proposal: Barn conversion to dwelling, rear extension and new roof Location: Plot 1 Nicholsons Farm Ratcliffe Wharf Lane Forton Preston

**Application Number:** 20/00097/FUL Proposal: Change of use from A1/B8 (shop and storage) to A3 and D2 (soft play area) Location: The Country Flooring Company Lancaster Road Forton Preston

**Application Number:** 20/00962/FUL Proposal: Retention of existing building as domestic building for Woodlands and change of use of land to domestic curtilage Location: Woodlands Wallace Lane Forton Preston

*Resolved: The PC had no objections to the above applications, the Clerk to advise Planning.*

**1177. FINANCE**

The following payments have been made:

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|---------------------------|-----------------------------------|
| 1. Clerk wages – February | £ 241.60 by Standing Order 1.3.20 |
| 2. McAfee                 | £ 89.99                           |

The following invoices require payment:

- |  |                                |
|--|--------------------------------|
| 1. Clerk expenses – February             | £ 18.00 home working allowance |
| 2. DBA Architects                        | £ 2110.00                      |
| 3. DBA Architects                        | £ 640.00                       |
| 4. Village Hall Christmas Tree Electrics | £ 100.00                       |
| 5. Cllr Young Expenses – toner/mileage   | £ 29.49                        |
| 6. DR Tree Surgeons                      | £ 1920.00                      |

The Clerk advised she needs to order Toner at an approximate cost of £450. £5,000 to be transferred back into the current account to cover costs to the end of the year. A Village Voice Payment from Computer at Home has been received £60.

## Reconciliation of bank balances at Nat West as at 31 January 2020

## Balance as Bank Statement

Current Account	<b>£ 4,882.25</b>
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## Supported by Cash Book

Receipts	£35,438.58
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Payments	£30,556.33
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Total	<b>£ 4,882.25</b>
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Business Reserve	<b>£45,369.75</b>
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The Standing Orders, Finance Regulations, Asset Register, Audit Requirements, Terms of Reference & Effectiveness of Internal Audit, Meeting Standing Orders, Internal Control and Scrutiny, Risk Management Policy Statement/Register, Risk Register had been emailed prior to the meeting. The documents were agreed with one amendment to the Finance Regulations and Asset Register regarding the value of the war memorial.

*Resolved: All payments/transactions and documentation above were agreed by the PC.*

**1178. AGENDA FOR NEXT MEETING**

Any items that will need a resolution will be deferred to the next meeting and placed on the Agenda to allow information on the subject to be gathered. Councillors can report defective street lighting, potholes, blocked drains etc. to the Clerk at any time and these will be taken up with the appropriate authorities. There being no further business the Chair closed the meeting at 8.20pm.

Chairman: .....

Date: .....

**The next meeting will be held on Monday, 6 April 2020 in the Pavilion at 7.00pm.**